

McCallum Music Studio

2020/2021 Studio Policies

Fall Semester (14 weeks): September 7 - December 19

Spring Semester (14 weeks): January 11 - May 8

Attendance & Studio Protocol:

1. Lessons are available in-person and online. Parents can choose to have lessons switched from online to in-person or in-person to online at anytime and for any reason. Just let me know what works best for you 😊
2. Regular and punctual attendance is appreciated. Students who arrive more than 5 minutes late are entitled to the remainder of their lesson time, however the lesson cannot be extended.
3. COVID-19 protocol prevents me from allowing families inside to wait/observe during a student's lesson. If you would like to observe your child's in-person lesson from your car using your device, just let me know.

Cancellations:

1. Any lesson cancelled by the teacher will be made up.
2. No payment credit or make-up lesson will be offered for lessons cancelled without 24-hour notice.

Make-up Lessons:

1. A maximum of 2 lessons per semester may be made up and are subject to teacher availability. Further missed lessons may not be made up or refunded.
2. Make-up lessons must be used by the end of the semester and cannot be carried over to the next semester.

Tuition Rates: Rates below are based on 30-minute private lessons. I am happy to provide individualized tuition rates for alternative lesson lengths/schedules.

1. Tuition paid for the entire semester in advance reflects a 10% discount and is due at the student's first lesson of the semester.
 - a. Fall tuition for fourteen 30-minute lessons: \$320.
 - b. Spring tuition for fourteen 30-minute lessons: \$320.
2. Monthly payments are divided into equal payments and do not reflect the number of lessons received each month.
 - a. There are 3 Fall monthly payments (14-week semester) of \$117 for 30-minute lessons. These are due at the student's first lesson in September, October & November.
 - b. There are 3 Spring monthly payments (14-week semester) of \$117 for 30-minute lessons. These are due at the student's first lesson in January, February & March.
3. *Monthly payments received after the 10th of the month will incur a \$15 late fee. Payment via Venmo, Paypal, Zelle, or Quickpay are all preferred. Thank-you!*
4. One month of paid notice is required if a student wishes to discontinue lessons. Final payment includes any outstanding balances for lessons already taken.

Materials:

1. Please bring a 3-ring binder each week to lessons. We will keep assignment sheets and any supplementary music or worksheets in your binder.
2. I will supply all books and music that are needed for lessons. Please promptly reimburse the fee for all materials received.

Recitals & Group Lesson Opportunities: TBD due to COVID-19.

This policy will be reviewed on a semester basis. Your signature acknowledges that you have read and agree to the above policies.

Parent/Adult Signature: _____ Date: _____

Student(s) Name Printed: _____

Kelly McCallum, MM: 127 Osage Dr., North Barrington, IL 60010 **Phone:** 970.692.4819 **E-mail:** kellyannemccallum@gmail.com

Consent for Photo & Video Release

Pictures or videos of my students may be posted on my website, social media pages or print material with no names attached.

Please choose one option:

I, _____, give permission for my child _____ to be photographed and/or videotaped by McCallum Music Studio without any personally identifiable information for any of the aforementioned purposes.

I, _____, **DO NOT** give permission for my child _____ to be photographed and/or videotaped by McCallum Music Studio for any of the aforementioned purposes.

Signature of Parent/Guardian _____ Date _____

Additional Information

Student's Name _____ DOB: _____ M or F

Parents' Names _____

Address: _____ City: _____ Zip: _____

Cell Number: _____ Are Texts okay? Yes/No

Home Number: _____

Email: _____ **Please circle preferred method of communication*